



DEPARTMENT OF THE ARMY
HEADQUARTERS, 4TH INFANTRY DIVISION ARTILLERY (M)
FORT HOOD, TX 76544

AFYB-DA-CDR

9 JULY 2004

COMMAND POLICY MEMORANDUM:

SUBJECT: Prevention of Sexual Assault: CO-E-2

1. The prevention of sexual assault is a responsibility of command and a function of leadership. All leaders will help sustain an environment of dignity and respect and will immediately address and fully investigate allegations of sexual assault.
2. Victims of sexual assault will receive prompt, professional, and compassionate care. Leaders will familiarize themselves with the Army's victim/witness assistance program (AR 27-10, Chapter 18) and will ensure that they notify the appropriate investigating agency when they are informed of an incident.
3. Reporting options for victims of sexual abuse include the chain of command, medical facilities (to include the 24-hour emergency room), the Staff Judge Advocate, the Provost Marshal's Office, chaplains, the Inspector General, the EO office, the EEO office, and the EO/Sexual Harassment Hotline. Leaders will ensure that anyone filing a complaint with any of these agencies will be protected against acts or threats of reprisal.
4. I am personally committed to ensuring that all the Soldiers of this Brigade are treated with the respect and dignity they deserve. I demand that we uphold the Army values, warrior ethos, and professionalism that have made us great. I will not tolerate incidents that negatively affect this unit's trust, health, welfare, morale, and combat readiness.
5. Post a copy of this letter on all unit bulletin boards; ensure all incoming personnel receive Prevention of Sexual Assault Awareness Training as part of their unit in-briefing; and conduct such training semi-annually at every unit.

A handwritten signature in black ink, appearing to read "Allen W. Batschelet", is positioned above the printed name.

ALLEN W. BATSCHELET
COL, FA
Commanding

Distribution:

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